## Configuring iPhone/iPad to Access JagMail (Gmail account type)

If you just want to have access to your personal JagMail email and calendar and plan to use personal contacts stored on your iPhone/iPad, you can use the Gmail account type. **Most students will wish to use this.** To configure the 'Mail' app on an Apple device for access to JagMail email, just follow these steps:

- 1. Make sure you've enabled IMAP in your main Mail settings
  - for step-by-step instructions on enabling IMAP, go to: <u>http://support.google.com/mail/bin/answer.py?hl=en&answer=77695</u>
- 2. Open the Settings app on your device
- 3. Tap Mail, Contacts, Calendars
- 4. Tap Add Account...
- 5. Tap Gmail (your device might show either "Gmail" or "Google Mail")

## Enter Account Info

6. Enter your account information, being sure to use your full JagMail email address including your domain (e.g., @jagmail.southalabama.edu)

.atl 02-UK 30 12:48 🖚	.atl 02-UK 3G 12:48 📾	att 02-UK 3G 12:48 🕬
Settings	Settings Mail, Contacts, Calend	Add Account
Fetch New Data Push >	Accounts	i Claud
Peter New Data Push 7	Add Account >	iCloud
Sounds >	Mail	Microsoft Exchange
🔯 Brightness >	Show 50 Recent Messages >	
Wallpaper >	Preview 2 Lines >	Gmail
General >	Minimum Font Size Medium >	YAHOO! MAIL
Mail, Contacts, Calendars	Show To/Cc Label OFF	AOL 🍉
September 2015	Ask Before Deleting OFF	
Safari >	Always Bcc Myself OFF	Other

- 7. Tap Next
- 8. Tap Save

And you're done. You can add additional accounts by repeating the same steps above.